Call for Nominations:

Scholarship of Teaching and Learning (SoTL) Grants – Spring 2018

The Faculty Center of Teaching and Learning, in collaboration with Academic Affairs, offers an opportunity for full-time faculty and librarians to obtain grant funding to carry out Scholarship of Teaching and Learning (SoTL) projects every academic year. As Kathleen McKinney writes, “The scholarship of teaching and learning goes beyond scholarly teaching and involves systematic study of teaching and/or learning and the public sharing and review of such work through presentations, performance, or publications.” Proposed research projects may be concerned with any aspect of SoTL, such as student learning, course design, or methods and modes of teaching; faculty members or librarians must carry out this research on their teaching during the summer or fall semester, analyze their findings, and share the results with the campus community. Past projects have focused on service learning, case studies, approaches to online teaching, students and technology, among other topics. For more information about SoTL and past SoTL grant award recipients, please go to http://www.westfield.ma.edu/academics/faculty-center/scholarship-of-teaching-and-learning-sotl.

Eligibility

The program is open to full-time faculty members and librarians at Westfield State University.

Award

Four grants of up to $1,500 each will be awarded.

Evaluation of Proposals

The Faculty Center Advisory Committee will review the applications and award the grants. Proposals will be evaluated according to the following criteria: (1) contribution to the existing knowledge on teaching and learning; (2) relevance across courses or disciplines, including the potential for the project to result in a valuable Faculty Center workshop on teaching; (3) clearly-defined objectives, including ways to evaluate the success of your project; and (4) overall quality of application. Preference will be given to proposals that address inclusive pedagogy.

Grant Recipient Responsibilities

1) Conduct the project between June 1, 2018 and January 31, 2019.
2) Submit a SoTL report by February 28, 2019 reflecting on your work, the methods used, significant results, and plans to use the findings in the future.
3) Participate in Grants Sharing Day (April 2019)
Scholarship of Teaching and Learning (SoTL) Grant

Project Proposal Guidelines

The project proposal may not exceed 5 pages, double spaced. It should be attached to your email and must include the following information:

1) Personal information, such as name, department, e-mail address, and phone number.

2) Address each of the following three evaluation criteria separately (200 to 300 words for each criteria):
   (i) Contribution to the existing knowledge on teaching and learning
   (ii) Relevance across courses or disciplines, including the potential for the project to result in a valuable Faculty Center workshop on teaching
   (iii) Clearly defined objectives, including ways to evaluate the success of your project

3) A justification for funding (in other words, identify what this grant will make possible—purchase of books, extra time specifically in the summer for conducting research about teaching, travel to inform research project on teaching). Payments will be granted after SoTL report is submitted; purchases of tangible items require receipts to be submitted within 15 days of purchase.

4) A budget of your project.
   If applicable, a stipend for time is included only if work is done during the summer (outside the contract year). Applied are the following hourly pay rates (based on average salary for 9-month faculty at WSU, published by the Chronicle of Higher Ed for 2015/2016 plus 5 percent):
   Instructor: $37.94/hour
   Assistant professor: $41.48/hour
   Associate professor: $46.14/hour
   Full professor: $59.59/hour

Submit your proposal electronically to Dr. Enrique Morales-Diaz (emoralesdiaz@westfield.ma.edu) and Dr. Susanne Chuku (schuku@westfield.ma.edu) no later than Friday, March 23, 2018.
Evaluation Rubric

For each category, the proposal will be ranked from 1 through 5, where 5 = outstanding and 1 = does not meet expectations. The four applications with the highest scores will be selected.

<table>
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<th>Contribution to the existing knowledge on teaching and learning</th>
<th>Outstanding (5 points)</th>
<th>Above Average (4 points)</th>
<th>Average (3 points)</th>
<th>Below Average (2 points)</th>
<th>Does not meet Expectations (1 point)</th>
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<tr>
<td>Relevance across courses or disciplines, including the potential for the project to result in a valuable Faculty Center workshop on teaching</td>
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<td>Clearly-defined objectives, including ways to evaluate the success of your project</td>
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<td>Overall quality of application</td>
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