

# Westfield State College Rugby Football Union

## Article I

**Name:**

This organization shall be known as the Westfield State College Rugby Football Union (WSCRFU).

## Article II

**Purpose:**

The Westfield State College Rugby Union is being created to offer an opportunity to Westfield State College's Students to learn the sport of rugby and compete against other rugby unions in the local area.

## Article III

**Membership:**

Section 1: Membership shall be open to all full-time and part-time undergraduate students of the college who have paid their student activities fee for the current semester.

Section 2: Members are considered to be active if they attend and/or participate in two (2) of the club meetings and/or activities per week.

## Article IV

**Divisions:**

Section 1: There shall be two (2) divisions of the WSCRFU, the men's team and the women's team.

Section 2: Each team shall govern all practices and game times independently.

Section 3: Both Teams shall hold meeting together to govern other activities such as recruitment and fundraising.

Section 4: Teams may meet independently to discuss further recruitment and fundraising.

Section 5: The budget will be determined in accordance with all organizations which govern Westfield State College club sports.

## Article V

### **Officers:**

Section 1: The WSCRFU will have the following officers from each division:

- President
- Vice President
- Captain
- Treasurer
- Secretary

Section 2: The responsibilities of the Officers are as follows

President: The President is responsible for presiding over meetings, assuring the team is in good standing with any outside organizations, delegating on campus recruitment, and interacting with campus officials. The President is able to delegate tasks to their Vice President if time does not permit him or her to perform all tasks.

Vice President: The Vice President is responsible for scheduling of meetings and games. He or she is also responsible for any tasks delegated to him or her by the captain.

Captain: During games the Captain is responsible for interacting with the referee, whom he or she will refer to as, "sir," or "ma'am," whichever is appropriate. The captain is also responsible for any interaction with the other team. The captain is also responsible for helping on campus recruitment.

Treasurer: The Treasurer's responsibilities are to draft a budget for the upcoming semester as well as keeping track of all funds and all spending.

Secretary: The Secretary is to keep minutes at every meeting. He or she is also responsible for on campus recruiting via tables, club fairs, and any other opportunities the college offers. The Secretary is to help the Vice President during scheduling of meetings and games.

Section 3: During the fall semester the WSCRFU will establish consistent members and a full fifteen person roster for each team. When this is evident the WSCRFU will vote via a simple majority for Captain, Assistant, Treasurer, and Secretary. At the beginning of each fall semester a new election for each officer will be held.

Section 4: All members will be eligible for office, other than captain, at any one (1) position after nominating themselves and being seconded by another member of the WSCRFU. Captain is to be a secret vote without nomination where a simple majority will determine the winner.

Section 5: All positions hold a full academic year.

## Article VI

### **Advisor(s):**

Section 1: Each division will have its own advisor as to optimize the advisor's time and avoid any unintentional neglect of either team.

Section 2: Both advisors, to be called the Coaches, will be hired positions. The Coaches will be knowledgeable in the rules, strategies, and teachings of rugby.

Section 3: The Coaches' responsibility is to allow the team to meet and gain interest while partaking in simple drills to introduce people to the sport of rugby. The Coaches are to be present at all business meetings. Further responsibilities of the Coach are to train a team which will be competitive with other rugby unions, select position for members of the club, to devise in game strategies, and to run practice for the WSCRFU. In addition to these responsibilities the Coach will help with scheduling matches against other schools.

## Article VII

### **Elections:**

Section 1: Elections will be held during the first full meeting of the academic year.

Section 2: Any member can nominate themselves for any position other than captain. To be on the ballot another member must second the nomination. All members are on the ballot for captain.

Section 3: The votes for officers other than captain will be held in open format where a simple majority wins. One can only vote for the officers in their division. Captainship will be won by a secret vote where majority wins, if there is no majority the two (2) candidates with the most votes will be voted upon and the candidate with the most votes will be named captain. The captain is decided before the officers.

Section 4: No election may be held if there is not a quorum of fifty percent (50%) of the club members plus one (1) present at the meeting.

Section 5: If a tie occurs anyone who has held the office in the past shall win. If neither member has held the position before the captain will have the tie breaking vote.

## Article VIII

### **Meetings:**

Section 1: The WSCRFU will meet no less than three (3) times a week for practice and no less than once every other week for business.

Section 2: Officers may call a meeting in order to assure a game occurs if any officer runs into any trouble with their respective duties. Also, the captain can call for additional optional light practices (noncontact practices).

## Article IX

### **Vacancies:**

Section 1: If an officer resigns, a vote will be held at the next eligible meeting or practice to replace them. A captain will name an in-game captain if they are unable to play who will hold power for the duration of one (1) game unless the captain specifies a different length.

## Article X

### **Amending Procedures:**

Section 1: This constitution may be amended by a one half (1/2) majority vote of the voting members in the club and if approved by the Rules and Regulations committee of the Student Government Association.

Section 2: Together, the president and captain can veto the one half (1/2) vote which would put the amendment to a two thirds (2/3) majority vote of the voting members in the club.

## Article XI

### **Removal from office:**

Section 1: If five (5) or more members or the Coach of the WSCRFU feels an officer is not performing their duties or another would be more qualified a mid term election can be held at any meeting.